

**Tiverton Library Services  
Board of Trustees Minutes  
Tiverton Public Library  
July 29, 2015**

**Trustees/Director Attending:**

**Barbara Donnelly, Chair**

**Lee Hoyer**

**Ed Roderick**

**Jennifer Theroux**

**Maureen Morrow**

**Colin Robinson**

**Ann Grealish-Rust, Director**

**Guests:**

**Call to order at 7:00 PM**

**Agenda Items**

**1. Approval of Minutes for Previous Meeting.**

**Minutes from June 24, 2015 were reviewed and some corrections were made. Once made, they were accepted and approved. They will be placed on file.**

**2. Barbara introduced Ed Roderick as the new member of the Board of Trustees. All welcomed him into this new role.**

### **3. Treasurer's Report**

**Actual and estimated expense reports for the current FY were reviewed. Some overages were reported with most directly related to the expenses incurred by the move from Essex to the new library. Ed Roderick made a motion that funds be transferred from the Bank Newport account in the amount of \$7,217.58 so that the library services closes the fiscal year at budget. Colin Robinson seconded this and a vote was taken that passed unanimously.**

**The Tiverton Library Foundation account balance is \$123,789.96**

**Ann updates the trustees regarding the electricity for the new library. She said that the town did not include the library in its contract with Direct Energy. Thus, Direct Energy has the library listed as a "large commercial user" and this will lead to cost over runs. Ann plans to rectify this situation by making calls to National Grid.**

### **4. Union Public Library Association.**

**Ann Grealish-Rust provided a report. Repairs have been made to the toilet at Union. Also, the annual Union book sale will be held August 15-16th at Tiverton Four Corners.**

### **5. Friends of the Tiverton Library (FOTL).**

**The Friends are sponsoring a program at the library on grilling tips on**

**September 2. The annual Friends book sale will be held at the new library on September 19th. This will help bring people into the new library.**

**The Friends participated in the Celebrate Tiverton parade.**

## **6. New Building.**

**Lee Hoyer updated the trustees regarding the completion of the punch list. He is working with Douglas from Union Studios to insure that items are completed. After the punch list is deemed complete, repairs and minor fixes will come under the one-year warranty. Ann reported that she plans to call Behan Brothers about a section of the carpet coming off the floor.**

**Lee is working with Douglas on the design of a new sign.**

**The corrected version of the donor plaque is now up at the entrance.**

**There was a discussion about the issue of the fire pump and the delay of the library's opening that focused on culpability. Lee made a motion to accept the architect's recommendation regarding the division of cost related to the delay between two culpable firms. Colin Robinson seconded this and a vote was taken. This passed unanimously.**

**Jennifer Theroux reported that the podium is almost complete.**

## **7. Foundation.**

**No report.**

## **8. Director's Report.**

**Ann Grealish-Rust reported a new hire, Caroline Mandler, to replace Sheila West. She will work 19 hours/week beginning 7/16/15.**

**She also reported that Janet Linheares has been out for over a week secondary to illness and it is expected that her leave will be extended.**

**Ann also stated that the Trustees need to consider some expansion of the staff in the next fiscal year. Lee Hoyer stated that a volunteer program needs to be established soon to assist staff in duties. Barbara and Ann have met to begin plans for a corps of volunteers with 20 as a goal.**

**Ann raised the question of charging local use, out-of-state patrons a \$25 fee. A discussion ensued wherein Ann provided information about the policies of some local towns. Missing were Westport, MA and Dartmouth, MA. Ann was asked to investigate. The issue of charging fees was tabled until the September meeting.**

**Ann asked if DVDs of the library dedication can be placed on display for sale at the library. All agreed this was OK.**

**9. Budget.**

**Ann and Barbara are working on this.**

**The next meeting will be held September 9, 2015**

**The meeting adjourned at 9:20 PM**

**Respectfully submitted,**

**Maureen Morrow**

**Secretary**